

MSU Meeting #8 Minutes

March 3rd, 2020

I. Upcoming Building Renovations: Dr. Gruener

A. Why?

1. The upcoming renovations are a result of constant student feedback regarding study spaces, changes in the curriculum and student utilization of resources, and the addition of the new Parkinson school to the Health Sciences Campus. Over the past year, these needs were discussed heavily among admin and led to several Leadership Council meetings dedicated to receiving feedback from student leaders regarding potential changes, the development of a student-led Space Planning Committee to receive and relay class-wide feedback, and feedback regarding preferred study spaces provided by student reps to the contracted Space Planning architects, which has now led to the current construction plans that are projected to begin in May. The goal of these renovations is to make the current campus more functional and effective for the ways in which it is currently being utilized by students.
2. Given time constraints with new Parkinson school admin and faculty moving in, and the fact that construction must occur during a narrow window to allow for the campus to run as usual during the school year, it was determined that the best block of time for construction would be from **May to August**. This construction will be phased out over several years.
3. Overall, there will be a large increase in study space, including multiple-sized study rooms, quiet areas, single study pods, and standing desks, as well as open areas with glass walls and increased natural light.

B. Communication

1. Admin will continue to communicate with students regarding construction plans and updates as they receive them from the architects. The current plan includes creating a **webpage with daily updates** to help students plan their studying during the days/times that construction is occurring.
2. There will be a meeting held on 3/23, where Dr. Gruener will speak again about the upcoming renovations, as well as listen to any constructive feedback from students. This session will be recorded.
 - a. If you have any feedback regarding these renovations, please fill out the feedback form [here](#). This will allow for a streamlined way for admin and the construction team to receive feedback. You can also reach out to Dr. Gruener directly.

C. Upcoming Summer Construction

1. **Phase I is projected to occur this summer from May to August 2020, and will include construction on the 1st and 4th floors.** The exact schedule regarding the specific areas that will be worked on at a given time is currently unknown, but further updates will be provided by admin as they are available. Please see the "Communication" section above regarding plans for communicating updates.
2. **Admin is currently looking into alternative places on campus to give students access to increased study space during this time.** They have been looking into the CTRE, Maguire Center, Nursing school, and the old Dental school.
 - a. They are continuing to work on identifying further spaces, and will look into the possibility of giving students free parking access to the Loyola Lakeshore campus to utilize the library.
3. 1st Floor
 - a. Cafeteria: The entire cafeteria will be redone, which will allow for a 25-30% increase in space in this area. It will be a larger, open area that will also serve as a study space. Students will have badge access during non-cafeteria hours to ensure student safety. Fridges and microwaves will be available for student use.
 - b. Security: To allow for increased security, the Stritch entrance will have gates (similar to CTRE) for students to badge in to enter the campus.
 - c. Study Space:
 - (1) SSOM 160 will be replaced with an open study space with movable tables/chairs and ample access to electrical outlets.
 - (2) Perspectives, IT, and HR offices will be replaced with 4 study rooms (~10-12 people/room).
 - (3) Stand-up study space will be added along the walls, either with computer terminals or open space to be used as standing desks.
 - (4) Fish bowl conference/study room will be added to the middle of the 1st floor.
 - (5) "Telephone booth" single study spaces/cubicles will be added along the walls.

- (6) Several small study rooms (~4 people/room) with glass walls will be added, with the walls potentially serving as white boards.
- (7) Tiles will be replaced with less disruptive/noisy flooring.
- (8) Tobin Hall will not be changed.
- 4. 4th floor
 - a. Study Space: Multiple study rooms will be added and scattered throughout the floor.
 - b. Offices: Parkinson school admin will temporarily utilize added offices while the new Parkinson building is under construction, which is why construction on this floor is a priority. Once these offices are no longer in use, they will be repurposed as student study space.

D. Future Directions

- 1. Lower Level
 - a. Two big bays will remain for Anatomy labs.
 - b. The rest of the currently minimally used space (lockers, showers, etc.) will be re-fitted to be utilized as study and/or other multipurpose space.
- 2. 2nd Floor
 - a. Study Space:
 - (1) Multiple study rooms will be added, scattered throughout the floor.
 - (2) Larger, open quiet area (similar to the Quiet Library) will be added.
 - (3) Multipurpose rooms to be used for study groups, meetings, etc. will be added to allow for increased flexibility and maximal use.
 - (4) There will be several connected classrooms added with a capacity of about 30 people per room. These rooms will all be electronically connected with mobile, soundproof walls, which will allow for this space to either serve as 3 separate classrooms of 30 people, or 1 large classroom of 90.
 - b. Offices:
 - (1) The communities are currently being repurposed as offices for medical educators and the Office of Diversity, Equity, and Inclusion (ODEI).
 - (2) ACE and ODEI will be expanded to allow for increased visibility and access for students.
 - (3) Medical educator offices will be in one corner, along with CCGH.
 - c. No changes are planned for the Dept. of Student Affairs nor Ministry.
 - d. Admin will look into having some type of electronic shade system for the Atrium.
- 3. 3rd Floor
 - a. Study Space: Similar to the 2nd floor, additions will include more study rooms, individual study spaces, multipurpose rooms, and connected classrooms.
 - b. Offices:
 - (1) Office suite with Perspectives, HR, and IPE will be added.
 - (2) Dept. of Bioethics will move from the 2nd to 3rd floor.
 - c. Rooms with computers for testing will be added/repurposed.
 - (1) These computers may be made available to students for personal use.
 - d. Clinical Skills will expand from 14 to 20 patient rooms.
 - e. Leishner Hall and the Dept. of Medical Education will stay the same.
- E. Student Exams
 - 1. Given the changing spaces and curriculum, the school is moving towards having laptops for exam use. Students would then be assigned to take the exam at the specified time in either Tobin or Leischner Hall.
 - 2. Some other ideas include having students download the exam software on each of their individual laptops, or having students assigned to different times during the same day to take the exam.

II. MSU Board

A. President: Ryan Mack

1. Current Issues

- a. **4th floor is silent study**, including device alerts. Please put phones on silent.
- b. **Temperature control in study rooms:** There are no adjustable thermostats in these rooms. The building temperature is typically set to 72°, and the 4th floor is often always warmer (cuz heat rises).
 - (1) If there is a specific room that is consistently excessively hot or cold, let Catherine know and she can reach out to Facilities.

- c. **Request for monthly progress reports from admin on Wellness plans:** Will bring up to the Deans.
- d. **Blue Line shuttle is often unreliable/inconsistent:** Will bring up to the Deans.
- e. **Please avoid sending emails to M4s!** Please emphasize this to your new boards as you transition.
- f. **Concern about SWAG emails not being inclusive of/relevant to M2s-M4s:** Spoke with Catherine about this concern to address with SWAG board.

2. Student Org Leadership Transitions

- a. **Application link should have already been submitted to MSU.** If you still need to submit your application link, please do so [here](#) ASAP.
 - (1) If you have already sent a school-wide email about board applications, please still submit your link to the sheet ASAP.
 - (2) If you are a newly-formed student org, you do NOT have to submit an application link.
- b. **If you are interested in applying for a board position, please see the sheet [here](#)! This sheet includes all of the submitted student org board application links and associated deadlines.**
 - (1) MSU will send this out again to all classes as a reminder after Spring Break.
- c. Students will fill out apps up until the org app's deadline (3/20 or earlier). Current boards will then review apps, select new boards, and hold transition meetings (3/20-4/3). New org leadership will attend the April MSU meeting (Tuesday, 4/7).
- d. Following this transition process, the new boards will be responsible for registering the student org with Student Life. We are currently switching to utilizing the LUC Community platform, where each org will have its own portal to add officers, members, event requests, funding requests, etc.
 - (1) This will likely be ready for Student Life to use by 4/1 so that student orgs can register by 4/15.
- e. **Per Student Life policy, you can *only* hold a max of 2 positions, with a max of 1 President position.** This helps to ensure that students don't overcommit to leadership roles, especially as an M2.
 - (1) Catherine will speak to Dean Mendez about a potential process to petition to serve on 3 boards. This will likely be addressed on a case-by-case basis depending on the student's positions.
- f. To allow for a smoother transition and better documentation, please try to create a cohesive document to pass down to the new board containing any helpful info about responsibilities, events, forms, funding, food orders, etc.
- g. **If your org still has not used the initial \$100 of MSU funding, please try to encourage the new board to use it by the end of the year,** even if it is just for projected supplies to be utilized next year. This money comes from our tuition (Student Activity Fee) and is meant to go to student orgs. If this money is not used, it does NOT roll over to next year, and goes to the Lakeshore campus.

3. MSU Board Elections

- a. **Voting is LIVE!** The link was sent out to Classes of 2021, 2022, and 2023 on 3/3. Please refer to this email for the full candidates list and voting instructions.
- b. Voting closes on Thursday, 3/5, and the new board will be announced on Friday, 3/6.

B. Vice President: Gabriela Fuentes

- 1. **Spring Formal: Saturday, March 21st from 6-11pm at the Art Institute of Chicago**
 - a. **Purchase tickets [here](#) by Sunday, 3/8.**
 - (1) Students: \$45
 - (2) Table of 10: \$400 (Get a group of 10 together and save \$5 per ticket.)
 - (3) During the first hour of the event, there will be an open bar!

C. Treasurer: Tooba Ghous

- 1. **New Online Reimbursement Form [here](#)!!!!**
- 2. **Renewed Tax Exemption Form [here](#)!**
- 3. Update on **available MSU funds for student orgs:**

Student Organizations - Committed	Funds Allocated	Funds Disbursed	Funds Remaining
Addiction Medicine Interest Group	\$100.00	\$100.00	\$0.00
Academic Medicine Interest Group	\$100.00		\$100.00
American Medical Association	\$100.00	\$100.00	\$0.00
Anesthesia Interest Group	\$100.00		\$100.00
APAMSA	\$100.00	\$100.00	\$0.00
ATC Health Coaching Program	\$100.00	\$67.24	\$32.76
Back On My Feet	\$100.00		\$100.00
Bone Marrow Transplantation Awareness Group	\$100.00		\$100.00
Business in Medicine	\$100.00	\$100.00	\$0.00
CardioVascular Interest Group	\$100.00	\$97.54	\$2.46
Catholic Medical Association	\$100.00	\$79.25	\$20.75
Christian Medical and Dental Association	\$100.00		\$100.00
Community Health Clinic	\$100.00		\$100.00
Community Health Clinic - Phlebotomy Lab	\$100.00		\$100.00
Culture in Medicine	\$100.00		\$100.00
Dermatology Interest Group (DIG)	\$100.00	\$100.00	\$0.00
Emergency Medicine Interest Group	\$100.00	\$43.46	\$56.54
Enrich Urban Farming and Gardening	\$100.00		\$100.00
Evolutionary Medicine Society	\$100.00		\$100.00
Family Medicine Interest Group (FMIG)	\$100.00	\$6.54	\$93.46
Fresh Start	\$100.00		\$100.00
Geriatrics Interest Group	\$100.00	\$100.00	\$0.00
Healing Notes	\$100.00		\$100.00
Hospitalist Medicine	\$100.00	\$69.66	\$30.34
Housing Forward	\$100.00		\$100.00
Integrative Medicine Interest Group	\$100.00	\$51.96	\$48.04
Internal Medicine Interest Group	\$100.00	\$75.42	\$24.58
Interventional Radiology Interest Group	\$100.00		\$100.00
Jewish Student Association	\$100.00		\$100.00
LIGHT-Loyola Initiative for Global Health Transformation	\$100.00	\$79.60	\$20.40
Latin Medical Student Association	\$100.00		\$100.00
Medical French interest group	\$100.00		\$100.00
Mental Illness & Neurological Disease (MIND) - Psychiatry Student Interest Group	\$100.00	\$100.00	\$0.00
Muslim Medical Student Association	\$100.00	\$42.00	\$58.00
National Arab American Medical Student Association	\$100.00	\$100.00	\$0.00
Neonatology Interest Group	\$100.00		\$100.00
Neurological Surgery Interest Group	\$100.00	\$72.65	\$27.35
NLVS	\$100.00		\$100.00
Neighborhood Health Initiative	\$100.00		\$100.00
Oncology Interest Group	\$100.00		\$100.00
Ophthalmology Interest Group	\$100.00		\$100.00
Orthopedic Surgery Interest Group	\$100.00	\$66.10	\$33.90
Otolaryngology Interest Group	\$100.00		\$100.00
Pediatric Interest Group	\$100.00		\$100.00
Physical Medicine & Rehabilitation Interest Group	\$100.00		\$100.00
Physicians for Human Rights	\$100.00	\$100.00	\$0.00
Polish American Medical Student Society	\$100.00	\$100.00	\$0.00
Radiation Oncology Interest Group	\$100.00		\$100.00
Radiology Interest Group	\$100.00		\$100.00
Society of Women's Health	\$100.00	\$100.00	\$0.00
South Asian Medical Student Association	\$100.00	\$100.00	\$0.00
Sports Medicine Interest Group	\$100.00	\$63.64	\$36.36
Stritch AMWA	\$100.00	\$100.00	\$0.00
Stritch Citizen Physicians	\$100.00		\$100.00
Stritch Pride	\$100.00	\$100.00	\$0.00
Stritch Surgery Interest Group (General)	\$100.00	\$89.55	\$10.45
Student Interest Group for Neurology (SIGN)	\$100.00	\$99.41	\$0.59
Student National Medical Association (SNMA)	\$100.00		\$100.00
Syrian American Medical Society	\$100.00	\$70.96	\$29.04
Thoracic Surgery Interest Group	\$100.00		\$100.00
Urology Interest Group	\$100.00	\$100.00	\$0.00
Vascular Surgery Interest Group	\$100.00	\$69.96	\$30.04
Veterans Health Partners	\$100.00	\$100.00	\$0.00
Visual Arts Wellness Group	\$100.00		\$100.00

III. MSU Additional Funding Requests

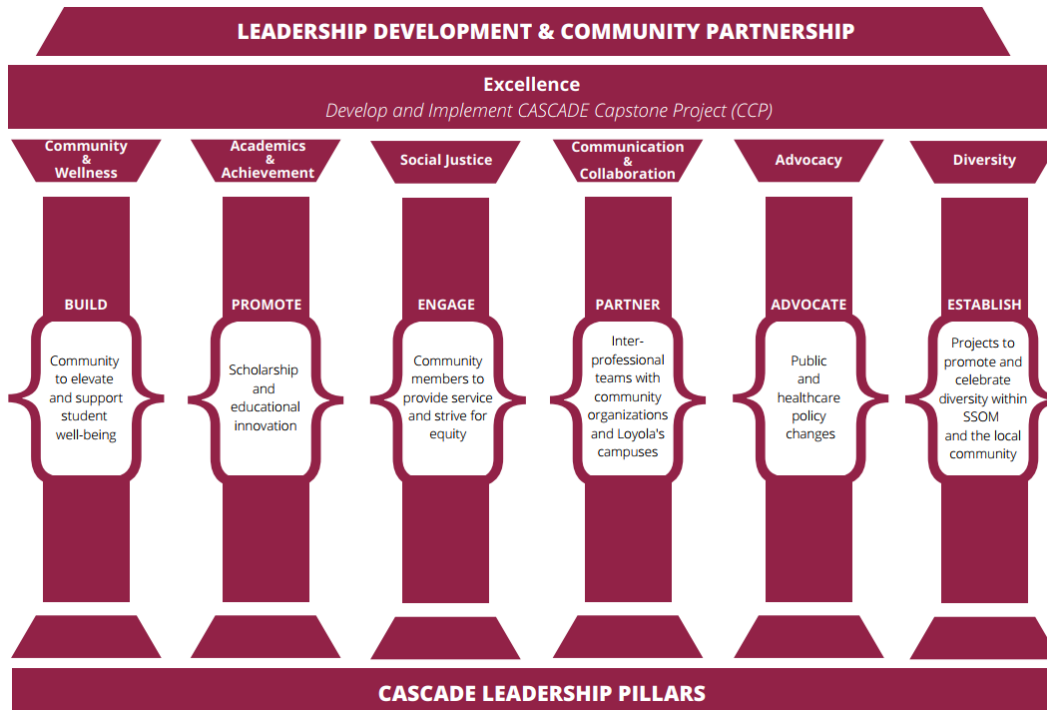
- A. **APPROVED:** Integrative Medicine Interest Group - Medical Nutrition Therapy Talk for \$180
- B. **APPROVED:** Urology Interest Group - Match Reception and Q&A for \$100
- C. **APPROVED:** Stritch Citizens Physicians - How to Get Involved (with ISMS) for \$236.95
- D. **APPROVED:** Sports Medicine Interest Group - Specialty Panel for \$100
- E. **APPROVED:** OSIG - Post-Match Panel for \$100
- F. **APPROVED:** DIG - Journal Club for \$100
- G. **APPROVED:** LMSA - Latino Physician Panel & Financial Literacy Q&A with Latino Residents for \$150
- H. **APPROVED:** PIG - Protect Kids Campaign for \$150

IV. CITE Committee Student Updates

- A. Working on adding a +15 seconds button to Lumen lectures.
 - 1. Potential workaround for now (may only work for PCs, sry):
 - a. Open lecture video from Lumen.
 - b. Right-click on the video and select “Show Controls.”
 - c. Use your right/left keyboard arrows to jump +/- 18 secs.
 - d. Caveat: You have to use your spacebar or click the pause button at the bottom left to pause.
- B. Not possible to download lectures.
- C. Call LUC Help Desk for WiFi problems with personal devices.
 - 1. In the meantime, **WPA is available to students (password: lumc#ss0m2012).**
 - a. More info on “Student Technology ?’s” Sakai Site.
- D. Will work on disseminating OSCE/lab schedules earlier.
- E. **If you have any curricular or technological concerns, please fill out [this form](#) and they will be brought up to the CITE committee.**

V. CASCADE Leadership Program for AQA Medical Student Service Leadership Grant Application

- A. Application was submitted on 2/14, and we will hear results on 3/30.
- B. Even if we do not receive the grant, we have support from admin and faculty to continue with implementing this program as a **Medical Student Leadership Honors track starting with the incoming M1 class.**



Phase



Fall Semester

- *August*: Submit Literature Review
- *September*: Small Group (Community/Wellness)
- *October*:
 - Small Group (Academics/Achievement)
 - AQA Mentor Event
- *November*: Small Group (Social Justice)
- *December*: Submit finalized CCP proposal

Spring Semester

- *February*: Small Group (Communication/Collaboration)
- *March*:
 - Small Group (Advocacy)
 - Applications open for CASCADE Leadership Positions
 - Pillar Director, Interprofessional Relations Director, Student Affairs Representative, AQA Liaison (One-Year Term)
 - Chief Curriculum Coordinator, Chief Mentorship Coordinator (Two-Year Term)
- *April*:
 - Small Group (Diversity)
 - Career Development and Interview Workshop
- *May*: Submit Reflection Report

Phase



Phase III requirements can be fulfilled throughout the span of the third and fourth year, allowing students to set the pace of their CCP and accommodate the needs of their partnering organizations. Listed below are the components required for completion:

- Attend Manuscript and Grant Writing Workshop
- Applications open for CASCADE Leadership Positions
 - Pillar Director, Interpersonal Relations Director, Student Affairs Representative, AQA Liaison (One-Year Term)
 - Current Chief Curriculum Coordinator or Chief Mentorship Coordinator *transition* into Chief Capstone Coordinator or Chief Operations Coordinator
- Submit Reflection Report
- CCP completed with CCP Progress Report & Sustainability Plan
- CASCADE Graduation Symposium

VI. Class Boards

A. M1: Cher Zhang

1. New accepted Facebook page for Class of 2024: "Stritch 2024 - Accepted." Request to join the group to post housing updates, etc. Please indicate that you are a medical student in your request.

B. M2: Hye-Jin Yun

1. Class board will email the class with a to-do list for Spring Break.

C. M3: Kevin Singh

1. M3 Faculty Awards: Don't forget to nominate an intern, resident, attending, or interprofessional who you believe deserves to be recognized for their role in shaping your M3 year [here](#). Voting ends on Friday, 3/6.

D. M4: Saad Siddiqui

1. Submitted rank list last Monday. Countdown to match!

VII. OSRs: Saad Siddiqui

- A. Dave will send out AAMC reflections.
- B. Upcoming OSR national meeting at the end of this month.

VIII. Student Wellness Advisory Group (SWAG)

- A. Chicago Race Riot event in collaboration with SNMA: 3/16, 4pm, SSOM 390.
- B. Spring Forward event

IX. Adjournment

Next meeting: Tuesday, April 7th at 6pm in SSOM 460

It's been a pleasure serving you this past year as your MSU Board! we out.